



CHECKLIST FOR COMPLIANCE WITH THE RIGHTS OF DATA SUBJECTS TO INFORMATION, DATA PORTABILITY, ERASURE AND CORRECTION UNDER THE GDPR

NOTE	<p>This checklist is intended to be an aid for the operators of a Swyx communication solution in connection with the General Data Protection Regulation (GDPR) to enable data controllers to satisfy the rights of data subjects as they are asserted.</p> <p>This checklist does not claim to be complete in terms of scope or content.</p>
APPLICABILITY	<p>This checklist applies to all SwyxWare and Swyx Client versions available as of May 2018 (SwyxIt!, Swyx Desktop for macOS, Swyx Mobile for iOS/Android). Other default settings and other limitations on functionality may apply to legacy versions. Please note the following in relation to updates: Changes to software behavior do not apply retroactively, but from the time of installation!</p>
RIGHTS OF DATA SUBJECTS UNDER THE GDPR	<p>Under the General Data Protection Regulation (GDPR), data subjects have the following rights in dealings with data controllers regarding the following personal data relating to the data subject:</p> <ul style="list-style-type: none"> ▪ Right of access, ▪ Right to rectification or erasure, ▪ Right to restrict processing, ▪ Right to object to processing, ▪ Right of data portability. <p>They also have the right to lodge a complaint with a data protection supervisory authority regarding the processing of their personal data.</p>
USAGE INFORMATION	<p>Where a data subject exercises their right to information, the necessary information is provided under the "Data" columns. Where a data subject exercises their right to rectification or erasure, please follow the instructions under the column "Rectification" or "Erasure". The rights to object to and restrict processing must be satisfied by means of manual processes. If the data subject wishes to exercise their right to data portability, please follow the instructions under the column "Export".</p>

SWYXWARE

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>SwyxWare change log</p> <ul style="list-style-type: none"> • Name of the user that made the change <p>PURPOSE</p> <p>Documentation of changes and assistance with troubleshooting</p> <p>STORAGE LOCATION</p> <p>SwyxWare Database</p>	<p>In SwyxWare Administration</p> <p>Context menu for the corresponding time period "Export List..." Set save location; the file can be saved as a tab-separated or comma-separated file.</p>	<p>In SwyxWare Administration</p> <p>SwyxWare Administration Mark the desired time period and select "Delete" in the context menu.</p>	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>
	<p>DATA</p> <p>User/administrator accounts and user account details</p> <ul style="list-style-type: none"> • real name of the user • user name • numbers of the user • user email address(es) • user passwords <p>PURPOSE</p> <p>Use of software</p> <p>STORAGE LOCATION</p> <p>SwyxWare Database</p>	<p>Note: For reasons of data protection, it is not possible to export sensitive data or data entered by the user!</p>	<p>SwyxWare Administration</p> <p>Select SwyxServer Select "User" folder Right-click on corresponding user or administrator name: "Delete"</p>	<p>SwyxWare Administration</p> <p>Select SwyxServer Select "User" folder Double-click on corresponding user or administrator name Click on "Administration" Click "Authentication" tab</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Run protocols for SwyxWare services:</p> <ul style="list-style-type: none"> • SwyxServer • SwyxConfigDataStore • SwyxPhoneManager • SwyxQueueManager • SwyxLinkManager • SwyxGate • SwyxRemoteConnector • SwyxConferenceManager • SwyxCTI+ • SwyxFax Server • SwyxFax Printer Gateway • SwyxReporting • Swyx help program • Swyx Push Notification Service <p>PURPOSE</p> <p>Assistance with troubleshooting</p> <p>STORAGE LOCATION</p> <p>On Windows Server:</p> <ul style="list-style-type: none"> • C:\ProgramData\Swyx\Traces • C:\ProgramData\Swyx\MemoryDumps <p>or</p> <ul style="list-style-type: none"> • C:\ProgramData\T-Com\Traces • C:\ProgramData\T-Com\MemoryDumps 	<p>Open corresponding folder in Windows Explorer, open .log files and copy desired content into file.</p>	<p>Data is deleted automatically after seven days by default. TraceTool can be used to manually delete data (e.g. older data that was already present before automatic deletion was enabled).</p>	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Personal Phonebook</p> <ul style="list-style-type: none"> • Name of the conversation partner • Number of the conversation partner <p>PURPOSE</p> <p>Use of software</p> <p>STORAGE LOCATION</p> <p>SwyxWare Database</p>	<p>SwyxWare Administration</p> <p>Select SwyxServer Select "User" folder Open context menu of desired user Click on "Phone book Export..." Execute Export Wizard Save as *.CSV file</p>	<p>SwyxWare Administration</p> <p>Open SwyxServer Right-click on desired user Click on "Phone book Open..." Click on "Personal Phone book" Right-click on desired entry Click on "Delete Entry" Confirm query with "Yes"</p>	<p>Done by the users themselves in the configuration menu of their phone book in SwyxIt! Client.</p>
	<p>DATA</p> <p>Faxes & configuration files</p> <ul style="list-style-type: none"> • User name and numbers (internal, fax) • Address (business) • User email address • User department • Forwarded faxes <p>PURPOSE</p> <ul style="list-style-type: none"> • Use of software • Overview of forwarded faxes of SwyxWare users for the administrator <p>STORAGE LOCATION</p> <ul style="list-style-type: none"> • Configuration data: SwyxWare Database • Fax documents: SwyxWare Database or local server HDD 	<p>Note: For reasons of data protection, it is not possible for the administrator to export sender data or faxes!</p> <p>SwyxWare Administration</p> <ul style="list-style-type: none"> • Export function for users - Swyx-Fax Client Fax folder Click on corresponding entry Right-click "Export" • SwyxWare Administration Exporting forwarded faxes Select SwyxServer Select "SwyxFax" folder Right-click "Forwarding Overview" Select "Export List..." Save as "*.txt" file 	<ul style="list-style-type: none"> • SwyxWare Administration - Deleting sender information Select SwyxServer Select "User" folder Double-click on corresponding user name "Settings" tab Fax Client... "Sender" tab Delete corresponding fields • SwyxWare Administration - Deleting faxes: Select SwyxServer Select "SwyxFax" folder Active faxes and stored faxes for the user on the selected SwyxServer Right-click "Delete" • Export function for users - SwyxFax Client: Fax folder Click on corresponding entry Right-click "Delete" 	<p>Note: It is not possible to correct faxes!</p> <ul style="list-style-type: none"> • Correction of sender data - SwyxWare Administration: Select SwyxServer Select "User" folder Double-click on corresponding user name Fax Client... "Sender" tab Delete corresponding fields

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Call Detail Records (CDR)</p> <ul style="list-style-type: none"> • Originating caller name and number • Destination caller name and number (may be anonymized where appropriate) <p>Name and number of the person who actually accepted the call (may be anonymized depending on user-defined selection)</p> <p>PURPOSE</p> <ul style="list-style-type: none"> • Billing purposes • Assistance with troubleshooting <p>STORAGE LOCATION</p> <p>Either</p> <ul style="list-style-type: none"> • SwyxWare CDR Database <p>or</p> <ul style="list-style-type: none"> • Directory defined by user as text file 	<p>Note: If you select the database as the storage location, it is your responsibility to observe applicable statutory regulations, as we are not in a position to influence database hosting.</p> <p>SwyxWare Administration Select SwyxServer Open properties "Call Detail Records" tab Activate "Call Detail Records into Text File" checkbox</p>	<p>Note: If you select the database as the storage location, it is your responsibility to observe applicable statutory regulations, as we are not in a position to influence database hosting.</p> <p>Note: in the case of size-based storage, the corresponding deletion periods are not taken into account. A manual deletion is necessary!</p> <p>Note: When activating automatic deletion mechanisms, all data prior to the time of activation will need to be deleted manually!</p> <ul style="list-style-type: none"> • From the user defined folder: Automatically after 7 days or after user-defined time, define time under SwyxServer properties "Call Detail Records" tab 	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>
	<p>DATA</p> <p>SwyxFax Server fax forwarding</p> <ul style="list-style-type: none"> • Internal number • Public number • real name of the user • User email address <p>PURPOSE</p> <p>Overview of forwarded faxes of SwyxWare users</p> <p>STORAGE LOCATION</p> <p>SwyxWare Database</p>	<p>Note: For reasons of data protection, it is not possible to export sender data or faxes!</p> <ul style="list-style-type: none"> • SwyxWare Administration Exporting forwarded faxes Select SwyxServer Select "SwyxFax" folder Right-click "Forwarding Overview" Select "Export List..." Save as "*.txt" file 	<p>SwyxWare Administration</p> <p>Open SwyxServer Click on "SwyxFax Forwarding Overview" Right-click on desired entry Click on "Properties" Mark desired entry in "Internal Number" section Click on "Delete" Mark desired entry under "Number mappings" Click on "Remove" Click on "OK"</p>	<p>Done by the users themselves in the fax forwarding configuration menu in the SwyxFax Client.</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <ul style="list-style-type: none"> • User credentials for the Microsoft Teams account used for synchronization • E-mail addresses of Microsoft Teams users (non-persistent) <p>PURPOSE</p> <p>Display user presence information from Microsoft Teams</p> <p>STORAGE LOCATION</p> <p>Encrypted entry in the SwyxWare database</p>	<p>Note: For data protection reasons the export is not possible!</p>	<p>User credentials: Corresponding 'Delete' function in SwyxWare Administration</p> <p>Email addresses: Restart of the server, since only in volatile memory</p>	<p>User credentials: Via the corresponding SwyxWare Administration function</p> <p>Email addresses: Can only be corrected on the part of Microsoft teams</p>

SWYXON

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA SwyxON Web Portal change log</p> <ul style="list-style-type: none"> • Name of the user that made the change <p>PURPOSE Documentation of changes and assistance with troubleshooting</p> <p>STORAGE LOCATION SwyxON database</p>	<p>Individual UC tenants and RMS</p> <p>SwyxON Web Portal "UC Tenant" menu Change log UC tenant or "RMS" Click on "Export"</p>	<p>An automatic deletion takes place after a preset time. Deletion deadlines can be adjusted in SwyxON Portal. Default: 90 days</p>	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>
	<p>DATA Run protocols for SwyxWare services:</p> <ul style="list-style-type: none"> • SwyxServer • SwyxConfigDataStore • SwyxPhoneManager • SwyxQueueManager • SwyxLinkManager • SwyxGate • SwyxRemoteConnector • SwyxConferenceManager • SwyxCTI+ • SwyxFax Server • SwyxFax Printer Gateway • SwyxReporting • Swyx help program • Swyx Push Notification Service <p>PURPOSE Assistance with troubleshooting</p> <p>STORAGE LOCATION SwyxON Server</p>	<p>Launch Remote Admin Connector Connect to corresponding UC tenant Select "Download Trace Files" in widget.</p>	<p>Data is deleted automatically after seven days by default.</p>	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA User/administrator accounts and user account details</p> <ul style="list-style-type: none"> • real name of the user • user name • numbers of the user • user email address(es) • user passwords <p>PURPOSE Use of software</p> <p>STORAGE LOCATION SwyxWare Database</p>	<p>For reasons of data protection, it is not possible to export sensitive data or data entered by the user.</p>	<p>SwyxON Portal administrators</p> <p>Web Portal "Platform" or "Partner" menu Select relevant partner as appropriate Select "Administrators" in menu Select corresponding user "Delete"</p>	<p>SwyxON Portal administrators</p> <p>Web Portal "Platform" or "Partner" menu Select relevant partner as appropriate Select "Administrators" in menu Select corresponding user "Edit"</p>
	<p>DATA SwyxON Portal reporting emails</p> <p>PURPOSE Billing for usage</p> <p>STORAGE LOCATION SwyxON database</p>	<p>SwyxON Portal "Partner Reporting" menu Click on "Create New Report" (report will be sent as email attachment to service provider)</p>	<ul style="list-style-type: none"> • An automatic deletion takes place after a preset time. Deletion deadlines can be adjusted in SwyxON Portal. Default: 90 days • In the service provider's email inbox: Please ensure deletion 	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>
	<p>DATA Personal Phonebook</p> <ul style="list-style-type: none"> • Name of the conversation partner • Number of the conversation partner <p>PURPOSE Use of software</p> <p>STORAGE LOCATION SwyxON database</p>	<p>SwyxON Administration</p> <p>Select SwyxServer Select "User" folder Open context menu of desired user Click on "Phone book Export..." Execute Export Wizard Save as *.CSV file.</p>	<p>SwyxON Administration</p> <p>Open SwyxServer Right-click on desired user Click on "Phone book Open..." Click on "Personal Phone book" Right-click on desired entry Click on "Delete Entry" Confirm query with "Yes"</p>	<p>Done by the users themselves in the configuration menu of their phone book in SwyxIt! Client.</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Faxes & configuration files</p> <ul style="list-style-type: none"> • User name and numbers (internal, fax) • Address (business) • User email address • Forwarded faxes 	<p>Note: For reasons of data protection, it is not possible to export sender data or faxes!</p> <ul style="list-style-type: none"> • Export function for the user - SwyxFax Client: Fax folder Click on corresponding entry Right-click "Export" • SwyxON Administration Exporting forwarded faxes Select SwyxServer Select "SwyxFax" folder Right-click "Forwarding Overview" Select "Export List..." Save as "*.txt" file 	<ul style="list-style-type: none"> • SwyxON Administration Deleting sender information Select SwyxServer Select "User" folder Double-click on corresponding user name "Settings" tab Fax Client... "Sender" tab Delete corresponding fields • SwyxON Administration - Deleting faxes Select SwyxServer Select "Swyx-Fax" folder Active faxes and stored faxes for the user on the selected SwyxServer Right-click "Delete" <p>Export function for the user -SwyxFax Client</p> <p>Fax folder Click on corresponding entry Right-click "Delete"</p>	<p>Note: It is not possible to correct faxes!</p> <ul style="list-style-type: none"> • Correction of sender data - SwyxON Administration Select SwyxServer Select "User" folder Double-click on corresponding user name Fax Client... "Sender" tab Delete corresponding fields
	<p>PURPOSE</p> <ul style="list-style-type: none"> • Use of software • Overview of forwarded faxes of SwyxON users for the administrator 			
	<p>STORAGE LOCATION</p> <p>SwyxON database</p>			
	<p>DATA</p> <p>SwyxFax Server fax forwarding</p> <ul style="list-style-type: none"> • Internal number • Public number • real name of the user • User email address 	<p>Note: For reasons of data protection, it is not possible to export sender data or faxes!</p> <ul style="list-style-type: none"> • SwyxON Administration Exporting forwarded faxes Select SwyxServer Select "SwyxFax" folder Right-click "Forwarding Overview" Select "Export List..." Save as "*.txt" file 	<p>SwyxON Administration</p> <p>Open SwyxServer Click on "SwyxFax Forwarding Overview" Right-click on desired entry Click on "Properties" Mark desired entry in "Internal Number" section Click on "Delete" Mark desired entry under "Number mappings" Click on "Remove" Click on "OK"</p>	<p>Done by the users themselves in the fax forwarding configuration menu in the SwyxFax Client.</p>
	<p>PURPOSE</p> <p>Overview of forwarded faxes of SwyxON users</p>			
	<p>STORAGE LOCATION</p> <p>SwyxON database</p>			

SWYX CLIENTS

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Swyx clients (SwyxIt!, Swyx Desktop for macOS, Swyx Mobile for iOS/Android) call journal and events</p> <ul style="list-style-type: none"> • Contact telephone number • Contact name • Calls recorded via SwyxIt! <p>PURPOSE</p> <p>Use of software</p> <p>STORAGE LOCATION</p> <ul style="list-style-type: none"> • SwyxWare Database • on the relevant device 	<p>Call journal:</p> <ul style="list-style-type: none"> • For SwyxWare administrators: <p>Copy call journal & entries manually from the database using export command</p> <ul style="list-style-type: none"> • For SwyxON administrators: Please contact the Support <p>For calls recorded using SwyxIt!:</p> <ul style="list-style-type: none"> • On the user's local system: Export from SwyxIt!: SwyxIt! Open SwyxIt! Click on "Call Journal" Select tab "Recorded Conversations": Click on "Next Export" Follow the export wizard. The recordings will be saved as WAV files. 	<p>Call journal:</p> <ul style="list-style-type: none"> • SwyxIt!: On the user's local system: SwyxIt! Open Click on "Call Journal" Right-click desired entry Click on "Delete Entry" or click on "Delete List" to clear the entire call journal. • macOS: Context menu - Delete all displayed events • iOS: Edit - "Delete all" • Android: Long-Press Select all „Delete“ icon <p>For calls recorded using SwyxIt!:</p> <ul style="list-style-type: none"> • On the user's local system: Delete the relevant WAV file <p>Note: Data will not be deleted automatically by uninstalling, please delete manually.</p>	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>
	<p>DATA</p> <p>User image in Swyx clients (SwyxIt!, Swyx Desktop for macOS, Swyx Mobile for iOS/Android)</p> <p>PURPOSE</p> <p>Software personalization</p> <p>STORAGE LOCATION</p> <ul style="list-style-type: none"> • SwyxWare Database • Directory defined by user 	<ul style="list-style-type: none"> • For SwyxWare administrators: Export from SwyxWare Database • For SwyxON administrators: Please contact the Support 	<ul style="list-style-type: none"> • For SwyxWare administrators: Delete from SwyxWare Database • For SwyxON administrators: Please contact the Support 	<p>Done by the users themselves in the configuration menu of the respective Swyx client.</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Favorites in Swyx clients (Swyx Desktop for macOS, Swyx Mobile for iOS/Android)</p> <ul style="list-style-type: none"> • real name of the user • Various Number of User • Various User email address <p>PURPOSE</p> <p>Storage of frequently used numbers</p> <p>STORAGE LOCATION</p> <ul style="list-style-type: none"> • SwyxWare Database • Locally on the smartphone 	<p>The favorites synchronized by SwyxServer for the Swyx contacts can be exported from the SwyxWare Database. Local contact details remain on the device.</p>	<ul style="list-style-type: none"> • For SwyxWare administrators: With a corresponding SQL DELETE command in the SwyxWare Database • For SwyxON administrators: Please contact the Support • For the user of the relevant Swyx client: In the menu of the relevant client <p>Note: Data will not be deleted automatically by uninstalling, please delete manually.</p>	<p>Only by the user of the relevant Swyx client.</p>
	<p>DATA</p> <p>SwyxFax Client address book (personal address book)</p> <ul style="list-style-type: none"> • User company • real name of the user • user fax numbers • user E-mail address (business: internal, possibly public, possibly mobile, possibly private: landline, mobile) • User department • user address <p>PURPOSE</p> <p>Use of software</p> <p>STORAGE LOCATION</p> <p>Default setting: "C:\Users\[User]\AppData\Roaming\Swyx\SwyxFax Client\private.dta"; storage location can be customized under the menu "Extras Options General".</p>	<p>On the user's local system</p> <p>"C:\Users\[User]\AppData\Roaming\Swyx\SwyxFax Client\private.dta"; storage location can be customized under the menu "Extras Options General".</p>	<p>On the user's local system</p> <p>Open SwyxFax Client Click on "Quick Fax" icon "General" tab Click on "Address Book" in the "Send Fax" window Select entry Click on "Delete" Click on "OK"</p>	<p>On the user's local system</p> <p>Open SwyxFax Client Click on "Quick Fax" icon "General" tab Click on "Address Book" in the "Send Fax" window Select entry Make changes Click on "Change" Click on "OK"</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA Swyx Outlook add-in Phone Dialer cache</p> <p>PURPOSE Faster access to contact details</p> <p>STORAGE LOCATION On the client PC:</p> <ul style="list-style-type: none"> • Outlook • User's temporary directory 	<p>Enter "%Temp%" in Windows Explorer address bar Confirm with Enter Select "Swyx" folder Open corresponding .log files and copy desired content into file</p>	<p>Enter "%Temp%" in Windows Explorer address bar Select "Swyx" folder Delete corresponding .log files</p> <p>Deletion only recommended if application is no longer being used.</p> <p>Note: Data will not be deleted automatically by uninstalling, please delete manually</p>	<p>Correction is performed automatically when corresponding contact details are amended in Outlook.</p>
	<p>DATA User-specific telephone data (call journal) in SwyxPhones</p> <p>PURPOSE Use of SwyxPhones</p> <p>STORAGE LOCATION Internal device storage and SwyxWare Database</p>	<p>Export from SwyxWare Database, as the data is synchronized there.</p>	<p>Reset telephone to factory settings.</p>	<p>Can only be done by the user.</p>
	<p>DATA User-specific telephone data (conversation list) in SwyxPhones</p> <p>PURPOSE Use of SwyxPhones</p>	<p>Export not possible for technical reasons.</p>	<p>Select "Conversations" in the default view of the SwyxPhone and press "OK". Then press the "-->" key. Select the entry "Delete all conversations" using the navigation wheel. Press "OK". Select the entry "Delete" using the navigation wheel. Confirm your selection by pressing "OK".</p>	<p>Can only be done by the user.</p>
	<p>STORAGE LOCATION Internal device storage</p>			

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	DATA User-specific telephone data (conversation list) in DECT devices	Export not possible for technical reasons.	In the menu of the DECT device	In the menu of the DECT device
	PURPOSE Usage of DECT devices			
	STORAGE LOCATION Internal device storage			
	DATA SwyxIt! Speed dial buttons <ul style="list-style-type: none"> • Contact name • Contact number 	In SwyxIt! "File" in SwyxIt! Menu Name/shortcut keys Export	SwyxIt!: Import empty *.key file or delete individual entries manually	Overwrite data manually in SwyxIt! or add other contacts, contact information is managed centrally in the phonebook.
	PURPOSE Use of software			
	STORAGE LOCATION SwyxWare Database			

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA Swyxt! Swyxt! user data User</p> <ul style="list-style-type: none"> • Trace files • Files in user directory of the operating system <p>PURPOSE Simplified operation</p> <p>STORAGE LOCATION User's temporary directory: %temp%\Swyx\Traces\Swyxt!.log or %temp%\T-Com\Traces\NetPhone Client.log Files in user directory of the operating system C:\Users\[User]\AppData\Local\Swyx or C:\Users\[User]\AppData\Local\T-Com</p>	<p>Copy from the temporary files of the operating system</p>	<p>As long as Swyxt! is installed, an automatic deletion process is given by the application and the operating system. If Swyxt! is uninstalled a manual deletion of the files is necessary!</p>	<p>A correction should generally only be made via the user interface. Manual correction of the files is not recommended.</p>

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA SwyxIt! Traces (disabled by default), consisting of:</p> <ul style="list-style-type: none"> • SwyxIt! Traces • CDSCClient CLMGr Traces • CDSCClient SwyxIt! Traces <p>PURPOSE Assistance with troubleshooting</p> <p>STORAGE LOCATION User's temporary directory: %temp%\Swyx\Traces\SwyxIt!.log or %temp%\T-Com\Traces\NetPhone Client.log, %temp%\Swyx\Traces\CDSCClient.CLMGr.log or %temp%\Swyx\Traces\CDSCClient.SwyxIt!.log, %temp%\T-Com\Traces\CDSCClient-CLMGr.log or %temp%\T-Com\Traces\CDSCClient.NetPhone Client.log</p>	Copy from the text files	Text files can be deleted manually at any time. Note: Data will not be deleted automatically by uninstalling! Please remove manually.	Not permitted! Violates the integrity and confidentiality of the data.
	<p>DATA Swyx Connector for Skype for Business Traces</p> <p>PURPOSE Traceability of errors</p> <p>STORAGE LOCATION User's temporary directory: C:\ProgrammData\Swyx\Traces\LyncPlugin or C:\ProgrammData\T-Com\Traces\LyncPlugin</p>	Copy from the text files	Text files can be deleted manually at any time. Note: Data will not be deleted automatically by uninstalling! Please remove manually.	Not permitted! Violates the integrity and confidentiality of the data.

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA</p> <p>Swyx Desktop for macOS - local user data, consisting of:</p> <ul style="list-style-type: none"> • Offline database (contact and traffic data) • traces, if applicable • User settings & key chain (passwords and account information) 	<p>Relevant content is synchronized with the server and can be exported from there.</p> <p>Traces can be exported via the "Share" function of the client.</p>	<p>Hidden user directory can be deleted manually.</p> <p>Attention: Deletion is only recommended during deinstallation due to considerable usage restrictions!</p>	<p>Except for protocols, the correction is possible via the user interface.</p>
	<p>PURPOSE</p> <ul style="list-style-type: none"> • Offline use of the client • simple traceability in the event of an error • easy usability of the client 			
	<p>STORAGE LOCATION</p> <p>Hidden user directory of the operating system</p>			
	<p>DATA</p> <p>Personal phone book of the user</p> <ul style="list-style-type: none"> • telephone book maintained manually by the user with any contacts 	<p>SwyxIt! Export Assistant (function accessible via the personal phone-book)</p>	<p>Deletion via the server database possible</p>	<p>Correction by the user directly possible.</p>
	<p>PURPOSE</p> <p>Simplification of use</p>			
	<p>STORAGE LOCATION</p> <p>Server database</p>			
	<p>DATA</p> <p>Swyx Mobile error reports (Swyx Mobile for iOS/Android), can optionally be activated in the mobile clients</p>	<p>Error reports can be exported via the "Share" function of the client.</p>	<p>Recording generally only takes place for 7 days. Data is deleted automatically by deactivating the function.</p>	<p>Not permitted! Violates the integrity and confidentiality of the data.</p>
	<p>PURPOSE</p> <p>Simple traceability in the event of an error</p>			
	<p>STORAGE LOCATION</p> <p>Hidden application folder</p>			

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA Swyx Meeting Premium credentials</p> <p>PURPOSE Use of Swyx Meeting</p> <p>STORAGE LOCATION In the Windows Credential Manager</p>	For reasons of data protection, it is not possible to export sensitive data or data entered by the user.	The Swyx Meeting credentials are not deleted by uninstalling. The credentials remain encrypted.	Rectification is not possible.
	<p>DATA Swyx Meeting Basic version credentials</p> <p>PURPOSE Use of Swyx Meeting</p> <p>STORAGE LOCATION Swyx Meeting Server</p>	For reasons of data protection, it is not possible to export sensitive data or data entered by the user.	<p>The Swyx Meeting credentials are not deleted by uninstalling. The credentials remain encrypted.</p> <p>For administrators: Please contact the Support.</p>	Rectification possible by changing the Swyx user data in SwyxServer.
	<p>DATA Swyx Meeting user data</p> <p>See also the Swyx Meeting Privacy Policy: https://www.swyx.com/data-privacy.html</p> <p>PURPOSE Use of Swyx Meeting</p> <p>STORAGE LOCATION Swyx Meeting Server (only for the duration of the meeting)</p>	Export is not possible as the data is only persistent for the duration of the meeting.	The data is deleted automatically by terminating the meeting.	Rectification is not possible as the data is only persistent for the duration of the meeting.
	<p>DATA SwyxIt! user data User</p> <p>PURPOSE Use of SwyxIt!</p> <p>STORAGE LOCATION Computer\HKEY_CUR- RENT_USER\Software\Swyx\CommonLogin\Current- Version\Options\</p>	Export is not possible.	The relevant folder is deleted when uninstalling SwyxIt!. The credentials remain encrypted.	Rectification is not possible.

DONE	DATA	EXPORT	ERASURE	RECTIFICATION
	<p>DATA Swyx Messenger ("Chat") usage data (SwyxIt!, Swyx Desktop for macOS, Swyx Mobile for iOS/Android):</p> <ul style="list-style-type: none"> • IP address • Login data • Chat messages • Chat partner • Read status of chat messages • Files and pictures sent <p>PURPOSE Use of the messaging service</p> <p>STORAGE LOCATION Swyx Messenger Server Files in local user directory</p> <p>SwyxIt!: C:\Users\[User]\%appdata%\Swyx\SwyxMessenger\chatSettings.json</p> <p>macOS: Hidden user directory of the operating system</p> <p>iOS/Android: Hidden application folder</p>	Export is not possible.	<p>On the server: Please contact the Support</p> <p>Local user data: Please delete SwyxIt! and Swyx Desktop data manually after uninstalling</p> <p>iOS/Android: Data is deleted when uninstalling the app</p>	Login data can be corrected by the administrator.